

**MINUTES OF THE
LEGISLATIVE MANAGEMENT COMMITTEE**
Tuesday, May 14, 2013 – 3:00 p.m. – Room 445 State Capitol

Members Present:

Speaker Rebecca D. Lockhart, Vice Chair
Sen. J. Stuart Adams
Sen. Gene Davis
Sen. Patricia W. Jones
Sen. Peter C. Knudson
Sen. Karen Mayne
Sen. Ralph Okerlund
Sen. Luz Robles
Rep. Rebecca Chavez-Houck
Rep. Tim M. Cosgrove
Rep. Gregory H. Hughes
Rep. Don Ipson
Rep. Jennifer M. Seelig

Members Absent:

President Wayne L. Niederhauser, Chair
Rep. Joel K. Briscoe
Rep. Brad L. Dee

Staff Present:

Mr. Bryant R. Howe, Assistant Director
Mr. John L. Fellows, General Counsel
Ms. Phalin L. Flowers, Administrative Assistant

Note: A list of other present, a copy of related materials, and an audio recording of the meeting can be found at www.le.utah.gov.

1. Committee Business

Vice Chair Lockhart called the meeting to order at 3:25 p.m. President Niederhauser and Rep. Dee were excused from the meeting.

MOTION: Sen. Okerlund moved to approve the minutes of the April 2, 2013 meeting. The motion passed unanimously with Sen. Knudson, Sen. Mayne, and Rep. Cosgrove absent for the vote.

2. Independent Legislative Ethics Commission

Mr. Howe explained that the Independent Legislative Ethics Commission gave a report at the last meeting. The executive director raised the issue that she had already reached her annual hourly cap of 40 hours, but that there was still commission work to be done. Research shows that the executive director's contract was for an annual salary not to exceed \$4,000, rather than a cap of 40 hours. If additional compensation or funding for the commission is needed, the Legislative Management Committee can address the issue at a future time.

3. Legislative Policy on Disposal of Information Technology Surplus Property

Mr. Thomas Vaughn, Associate General Counsel, Office of Legislative Research and General Counsel, discussed "Legislative Management Committee Policy for the Disposal of Surplus Property by the Legislature." He explained that the purpose of the policy is to allow the Legislature to dispose of surplus property if it is an information technology device, such as a mobile phone or computer. He said that the Legislature previously was required to go through the state's surplus property division to dispose of IT devices. The Legislature will be able to surplus IT devices on its own if the committee enacts a policy allowing it. Enacting a policy would be beneficial for the Legislature because devices could be traded in or sold for new models or destroyed if there is a security issue. He then explained the provisions of the proposed policy.

Rep. Cosgrove asked if the policy would allow for electronics to be recycled. Mr. Vaughn replied that the policy would allow for the recycling of used electronic devices.

MOTION: Sen. Okerlund moved to adopt “Legislative Management Committee Policy for the Disposal of Surplus Property by the Legislature” as a Legislative Management Committee policy. The motion passed unanimously.

4. Committee Assignments

Vice Chair Lockhart distributed and discussed a letter from the state auditor on the state vehicle usage policy.

MOTION: Sen. Davis moved to assign the study of the state’s vehicle usage policy to the Government Operations Interim Committee in consultation with the Executive and Judicial Compensation Commission. The motion passed unanimously.

5. Other Items / Adjourn

Mr. Fellows introduced two new attorneys for the Office of Legislative Research and General Counsel, Ms. Christine Gilbert and Ms. Lee Killian.

MOTION: Sen. Okerlund moved to adjourn the meeting. The motion passed unanimously.

Vice Chair Lockhart adjourned the meeting at 3:39 p.m.